Sub: Notice Inviting Quotation for providing Internet Services in Faculty Apartment III for PhD Scholars

Offers are invited on behalf of Director IIM Shillong from registered/ reputed dealer/supplier for tentative requirement of services in sealed cover addressed to the Director IIM Shillong, Mayurbhanj Complex, Nongthymmai, Shillong-793014 with the words “Quotations for providing Internet Services in Faculty Apartment III for PhD Scholars”, Enquiry No. with due date boldly super scribed on the top of the envelope and the offer be sent by registered cover/ speed post/ dropped in and must reach to The Chief Administrative Officer, Indian Institute of Management Shillong, Mayurbhanj Complex, Nongthymmai, Shillong 793014 latest by 24th June 2019.

(Detailed Specifications)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Unit</th>
<th>Make</th>
<th>Qty</th>
<th>Rate (Rs) (incl. of GST)</th>
<th>Amount (Rs) (incl. of GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supplying, Laying, and fixing of Unshielded Twisted Pair (UTP) Copper Conductor CAT-6 Cable for interconnectivity of LAN Systems at different rooms in Faculty Apartment adjacent to the Barracks hostel as per TIA/EIA 568 C having 4 twisted Copper Wire Pairs along with accessories.</td>
<td>Meter</td>
<td>Molex / Finoles / Schneider / Legrand</td>
<td>915</td>
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<td></td>
<td><strong>Note: LAN points in each room shall be guided by System Analyst of IIM Shillong</strong></td>
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<td>2</td>
<td>Providing, fixing, connecting, and testing of RJ 45 Connector on one side of CAT 6 Cable.</td>
<td>Each Nos.</td>
<td>Molex / Finolex / Schneider / Legrand</td>
<td>15</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td>Supply and Fitting of 24 Port Unmanaged Switch.</td>
<td>Nos</td>
<td>D-Link</td>
<td>1</td>
<td></td>
<td></td>
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<tr>
<td>4</td>
<td>Supply and installation of CAT6 RJ45 modular jack with face plate as per additional specifications etc. as required inclusive of Labour Charges.</td>
<td>Nos</td>
<td>Molex / Finolex / Schneider / Legrand</td>
<td>15</td>
<td></td>
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<tr>
<td>5</td>
<td>Miscellaneous (Clamp etc.)</td>
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</table>

(Rupees)Total Amount (Incl. of GST)

**Note: Vendor has to carry out installation and configuration of Wireless Access Points which shall be provided by IIM Shillong. Make of the Wireless Access Points is D-Link.**

The above mentioned rates are inclusive of all taxes.

**General Terms and Conditions:**

1. No counter proposal is acceptable to us and conditional/late quotations are liable to be rejected.
2. Vendors/Suppliers/ Contractor are required to submit attested copies of valid Trading License issued by Khasi Hills Autonomous District Council (KHADC), GST Registration, dealership/distributorship/ copies of work orders of similar works completed, manufacturer authorization documents issued by the competent authority along with all associated spec. sheets and brochures in the Bid
3. It will be the prerogative of the Institute to place the supply order for the whole lot/item or in piecemeal basis depending upon the requirement of the Institute. The Institute shall have the right to reject any tender without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item (according to our specification) should be quoted against the item.
4. The tendered rates should be kept opened for a period of six months from the date as the tenders are opened.
5. The institute reserves the right to change the amount of quantity specified.
6. Part supplies may be accepted subject to the approval of the competent authority and delivery as per scheduled conveyed is to be adhered.
7. In case any of the stores are found unacceptable to the inspection authorities, alternative items/stores of acceptable quality/specification have to be supplied by the bidder/vendor/contractor.
8. The Accepting officer reserves the right to subject the sample to a second inspection by the nominated authority of the Director and may reject them if not found conforming to the specification even if the same had been accepted by the normal inspection authority.

9. On insistence, the vendor/contractor/supplier should be in a position to submit quality assurance certificate/analytical test report from the competent authority.

10. Stores will be accepted subject to the condition of verification and inspection by the competent authority/inspecting agency.

11. Time schedule of delivery is within **15 days** or else deduction on gross bill @ 0.5 % per week or part thereof, will be made as liquidated damages/delay in supply, subject to maximum of 10 % of the value of the delayed supplies.

12. Satisfactory completion issued by the IT Section should accompany the bills.

13. Insurance during transit to be borne by the vendor/supplier/contractor inclusive of handling within the Institute’s premises, till the completion of final inspection and acceptance.

14. Settlement of disputes – **Director, IIM Shillong** or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.

15. Bills shall be submitted in **quadruplicate** along with a receipted copy of Challan duly endorsed in the Desk of the Security Officer in this Institute. Copy of the supply order to be submitted and produced at the time of supply.

16. Installation, demonstration, operational techniques and associated services, if any, to be provided by the supplier/vendor/contractor within the cost indicated.

17. Payment shall be made through Cheque or electronic clearing system, whichever is available. In case of Cheque, the same will be dispatched through registered post and postal charges shall be deducted from the bill.

18. Bills / Invoices should indicate supply order number, date and name of the department of this Institute and other correspondence relating to the supply order.

19. In case of exceptional delay in supplies, IIM Shillong shall reserve the right to cancel the supply order, reject delayed supplies and take suitable action deemed fit in the interest of the Institute.

20. Stores will be accepted subject to the verification and inspection by the competent authority.

21. The Institute reserves the right to reject any quotation or all quotations without any reason.

22. Director, IIM Shillong or his authorized representatives shall be the final authority in setting all disputes and decision will be binding on all concerned.

**The documents can be downloaded from our website.** [https://www.iimshillong.ac.in](https://www.iimshillong.ac.in)

Sd/-

Chief Administrative Officer

IIM Shillong

Copy to:

- Director, IIM Shillong for information
- Finance Officer/Purchase Committee members for information.
- IT Department, IIM Shillong to upload on the Institute’s Website.

Sd/-

Chief Administrative Officer

IIM Shillong