



INDIAN INSTITUTE OF MANAGEMENT SHILLONG

Umsawli, Shillong – 793018

No. IIM/Admn/119/25/2022/1908

31 January 2022

Engagement of Professional Trainees for CMAs & CAs

IIM Shillong is the 7th IIM established by the Ministry of Education, Government of India in the year 2007. The Institute has been declared as an Institute of National Importance as per the IIM Act, 2017. The vision of the Institute is to become an internationally recognized management Institute with a global outlook grounded in Indian values.

IIM Shillong desires to engage **Professional Trainees for CMAs & CAs** as per the following details:

Name of the Position	Professional Trainee
Qualification	Bachelor's Degree in Commerce (B. Com) with Intermediate Level Pass Certificate from Institute of Chartered Accountants of India (ICAI) or Institute of Cost Accountants of India (ICAI)
Age Limit	Below 25 years as on the last date of submission of Online application
Stipend	Rs. 15,000/- (Rupees fifteen thousand only) per month during the 1 st year which will be enhanced to Rs. 20,000/- per month in the 2 nd year, in case engagement is extended for second year.
Period of training	12 months / 24 months
Scope of Work	The selected trainee(s) will be required to work for 8 hours per day for 5 days in a week. They will be engaged in the works related to Finance & Accounts of the Institute under the supervision of the Officers of the Finance & Accounts Section.
Others facilities	Selected Trainee(s) may be given shared unfurnished accommodation subject to availability. License fee, water charges, electricity charges and charges for any other services rendered shall be recovered as per Institute rules.
Leave	Selected trainee will be entitled to 2.5 days of Leave for each completed month of work.

IMPORTANT INSTRUCTIONS

1	Only interested candidates who fulfil the minimum eligibility criteria may apply online through the Recruitment Portal in the Institute website www.iimshillong.ac.in
2	Only Applications submitted online through the Recruitment Portal will be considered for further scrutiny.
3	The Criteria mentioned above are only the minimum and the Screening Committee of the Institute reserves the right to devise its own relevant criteria for shortlisting of applications.
4	Only shortlisted candidates will be contacted. If a candidate has not been contacted, she/he should assume that her/his application has not been shortlisted.
5	All Correspondence, if any, from the Institute shall be sent to the e-mail ID provided by the candidate concerned.
6	On Submission of the Online Form, an Application Number will be generated and forwarded to the applicants email ID. All applicants are therefore required to refer to the Application Number for future reference.
7	Shortlisted applicants will be required to forward by email scanned copies of all documents such as Educational Qualification Certificates & Mark Sheets and other documents and testimonials for verification.
	The Last date for submission of Online Application is 28 February 2022
	CLICK HERE TO APPLY

Sd/-
Chief Administrative Officer
IIM Shillong