

Bid Document

Bid Details	
Bid End Date/Time	15-08-2022 16:00:00
Bid Opening Date/Time	15-08-2022 16:30:00
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	Indian Institute Of Management (iim)
Office Name	Shillong
Total Quantity	402
Item Category	Restaurant Table (Q3) , Restaurant Chair (Q3) , Revolving Chair (Q3)
Years of Past Experience Required for same/similar service	1 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	20 %
Bid to RA enabled	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Primary product category	Revolving Chair
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Item wise evaluation

EMD Detail

Required	No
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ePBG Detail

Advisory Bank	State Bank of India
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ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	12

(a). The EMD % will be applicable for each schedule/group selected during Bid creation.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

IIM Shillong
IIM Shillong, Umsawli Campus, Meghalya 793018
(lim Shillong)

Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	Yes
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15%

(Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Restaurant Table	15
Schedule 2	Restaurant Table	15
Schedule 3	Restaurant Chair	250
Schedule 4	Revolving Chair	80
Schedule 5	Revolving Chair	32
Schedule 6	Restaurant Table	10

Restaurant Table (15 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Shape of Table	Round
	Seating Capacity	4

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Material of top	Moulded Plaastic
	Material of understructure	Powder Coated MS
	Material of top finish	Top Material's Natural Finish
DIMENSION	Length of table ± 10 mm (Diameter in case of Round)	1000 mm
	Depth of table ± 10 mm	Round Shape
WARRANTY	Warrantee period in number of years	1-year

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	15	45

Restaurant Table (15 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Shape of Table	Square
	Seating Capacity	4
MATERIAL	Material of top	Prelaminated board
	Material of understructure	Powder Coated MS
	Material of top finish	Mica
DIMENSION	Length of table ± 10 mm (Diameter in case of Round)	800 mm
	Depth of table ± 10 mm	750 mm
WARRANTY	Warrantee period in number of years	1-year

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	15	45

Restaurant Chair (250 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Chair Armrest	Without
	Type of seat	Plastic moulded
	Seat Cushion	Without
	Back Rest Cushion	Without
	Upholstery	Polyester fabric
MATERIAL	Material of frame	MS Powder Coated
	Thickness of foam	N.A
	Density of foam in Kg per Cubic Meter	N.A
DIMENSION	Chair height (overall) ±10mm	785mm
	Backrest width ±10mm	400
	Width of seat ±10mm	380
	Depth of seat in mm (+/- 10 mm)	380
	Height of seat in mm (+/- 5 mm)	425
COLOUR & FINISH	Seat Finish	Injection moulded high impact strength polypropylene polymer compound with indoor grade UV resistance
	Exposed Wooden / Metal Parts Finish	Polish

Specification	Specification Name	Bid Requirement (Allowed Values)
WARRANTY	Warrantee period in number of years	1, 2, 3, 4, 5 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	250	45

Revolving Chair (80 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	Proopylene
	seat material	PU Foam covered with Fabric
	Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
	Material of Fabric of Seat Cover	100% polyester fabric
GENERAL	Chair Type	push back
	Height Adjustment ± 5(mm)	up to 100 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Fixed
	Ergonomic Seat Design	Yes
	Back type	push back

Specification	Specification Name	Bid Requirement (Allowed Values)
	backrest has separate adjustable headrest	No
	Seat type	fixed
	Number of arm movement	N.A
	Lumber support	N.A
DIMENSION	Overall Chair Height ±15mm	860
	Backrest Height ±15mm	460.0
	Backrest Width ±10mm	410.0
	Seat Height ±15 mm	420
	Seat Width ±10 mm	440
	Seat Depth ±10 mm	400.0
	Thickness of MS Plate Joining the under structure with Seat	1.2
	Thickness of Plywood used in Seat ±1(mm)	12 mm
	Thickness of Plywood used in Backrest ± 1(mm)	12 mm
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	40 mm
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	40 mm
WARANTEE	Warrantee period in number of years	1-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	NO
	Aiota	YES

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	80	45

Revolving Chair (32 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
MATERIAL	Pedestal Base	Glass Fibre Nylon with ABS/ NylonTwin Caster Wheels Minimum 5 Nos, of 50 mm Size
	Arm Material	steel covered with polyurethane
	seat material	PU Foam covered with Fabric
	Material of Fabric Back Cover / Material for Backrest	100% polyester fabric
	Material of Fabric of Seat Cover	100% polyester fabric
GENERAL	Chair Type	central tilt
	Height Adjustment ± 5(mm)	up to 120 mm
	Arm	With
	Type of backrest support	backrest symmetrical lumber support
	Arm Type	Fixed
	Ergonomic Seat Design	Yes
	Back type	push back
	backrest has separate adjustable headrest	No
	Seat type	fixed
	Number of arm movement	N.A
	Lumber support	N.A
DIMENSION	Overall Chair Height ±15mm	810

Specification	Specification Name	Bid Requirement (Allowed Values)
	Backrest Height ±15mm	500.0
	Backrest Width ±10mm	500.0
	Seat Height ±15 mm	450
	Seat Width ±10 mm	500
	Seat Depth ±10 mm	460.0
	Thickness of MS Plate Joining the under structure with Seat	1.2
	Thickness of Plywood used in Seat ±1(mm)	12 mm
	Thickness of Plywood used in Backrest ± 1(mm)	12 mm
	Thickness of Polyurethane Foam Used in Seat in mm (+/- 2 mm)	55 mm
	Thickness of Polyurethane Foam Used in Backrest IN MM (+/- 2 MM)	45 mm
WARANTEE	Warrantee period in number of years	1-year
CERTIFICATION	Test reports to be furnished to buyer on demand	YES
	BIFMA Certification	NO
	OEM of offered product is ISO 9001:2015 certified	YES
	OEM of offered product is ISO 14001:2015 certified	YES
	OEM of offered product is ISO 18001:2007 certified	YES
	Green guard certification	NO
	Aiota	YES

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	32	45

Restaurant Table (10 pieces)

(Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

Brand Type	Registered Brand
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Technical Specifications

* [As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
GENERIC	Shape of Table	Rectangular
	Seating Capacity	6
MATERIAL	Material of top	Moulded Plaastic
	Material of understructure	Powder Coated MS
	Material of top finish	Membrane
DIMENSION	Length of table ± 10 mm (Diameter in case of Round)	1800 mm
	Depth of table ± 10 mm	750 mm
WARRANTY	Warrantee period in number of years	1-year

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Siddharth Jain	793018,Umsawli, Shillong 793018	10	45

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to

increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

3. **Service & Support**

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

4. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 5 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

5. **Generic**

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 1 year before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name IIM Shillong Account No. 30276148008 IFSC Code SBIN0002081 Bank Name State Bank of India Branch address Laitumkhrah branch. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking

payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---