

Terms and Conditions

1. This is Notice Inviting Quotation (NIQ) only hence does not bind the Institute in any commitment to place order to any vendor.
2. The vendor may quote for one or more cartridges mentioned in the requirement. However, only original Manufacturing cartridges is allowed.
3. The Quotation should be submitted **as per the format given on Official Letter Head** of the vendor indicating GST No. & PAN. The Quotation submitted should be signed, seal of vendor affixed with date. The rate quoted should be Carriage and Insurance Paid (CIP) at Central Store IIM Shillong.
4. It will be the prerogative of the Institute to place the supply order for the whole lot or in staggered manner depending upon the requirement of the Institute. The Institute shall have the right to reject any quotation without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item according to Institute approved specification should be quoted against the item.
5. Quotation will be accepted subject to the verification and inspection by competent authority of IIM Shillong.
6. Quotation will only be entertained when received within the stipulated date and time mentioned in the NIQ.
7. Validity of Quotation, Rate, GST & Delivery Period must be mentioned clearly in the quotation.
8. If required, the sample of the required item may be asked after accepting the quotation.

Store and Purchase Officer (i/c)
IIM Shillong