Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: Indian Institute of Management, Shillong

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|--------------------|-------------|------------------|--|---------------------|------------------|--|
| 1 | Organisation and Function | · | | | | | | |
| 1.1 | Particulars of its organisation, functions | and duties[Section | on 4(1)(b)(| i)] | | | | |
| 1.1.1 | Name and address of the Organization | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 1.28 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.1.2 | Head of the organization | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 1.28 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.1.3 | Vision, Mission and Key objectives | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R | , | 1.28 | URLs cited by the Public Authority is correct. Category |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | TI-Handbook- 09-05-25.pdf | | | "Fully Met" |
| 1.1.4 | Function and duties | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 1.28 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.1.5 | Organization Chart | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 1.28 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.1.6 | Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt | Fully Met | 1.28 | 1.28 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 0.64 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.2 | Power and duties of its officers and employed | es[Section 4 | (1) (b)(ii)] | | | | | |
| 1.2.1 | Powers and duties of officers (administrative, financial and judicial) | Fully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 1.92 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.2.2 | Power and duties of other employees | Fully Met | 1.92 | 1.92 | https://www.ii | Fully Met | 1.92 | URLs cited by |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | | the Public Authority is correct. Category "Fully Met" |
| 1.2.3 | Rules/ orders under which powers and duty derived and exercised | Fully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 1.92 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.2.4 | Work allocation | Fully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 1.92 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3 1.3.1 | Procedure followed in decision making property Process of decision making - Identify key decision making points | Fully Met | 4(1)(b)(iii 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.2 | Final decision making authority | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025 | | 1.54 | URLs cited by the Public Authority is correct. |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|--------------|-------|------------------|--|---------------------|------------------|--|
| | | | | | 05/Revised-R TI-Handbook- 09-05-25.pdf | | | Category "Fully Met" |
| 1.3.3 | Related provisions, acts, rules etc. | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.3.4 | Time limit for taking a decisions, if any | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | ′ | 0.77 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.3.5 | Channels of supervision and accountability | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.4 | Norms for discharge of functions[Section 4 | l(1)(b)(iv)] | | | | | | |
| 1.4.1 | Nature of functions/ services offered | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|---------------|----------|------------------|--|---------------------|------------------|--|
| 1.4.2 | Norms/ standards for functions/ service delivery | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.4.3 | Process by which these services can be accessed | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.4.4 | Time-limit for achieving the targets | Partially Met | 1.54 | 0.77 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 0.77 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.4.5 | Process of redressal of grievances | Fully Met | 1.54 | 1.54 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 1.54 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.5 | Acts, rules, regulations, instructions, manual | s and records | for disc | harging fu | | on 4(1)(b)(v)1 | | |
| 1.5.1 | Title and nature of the record/ manual /instruction. | Fully Met | 2.6 | 2.60 | https://www.ii mshillong.ac.i n/wp-content/ | Fully Met | 2.60 | URLs cited by the Public Authority is |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|-------------------|------------|------------------|--|---------------------|------------------|--|
| | | | | | uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | | correct. Category "Fully Met" |
| 1.5.2 | List of Acts, rules, regulations, instructions, manuals and records. | Fully Met | 2.6 | 2.60 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 2.60 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.5.3 | Acts/ Rules/ manuals, etc. | Fully Met | 2.6 | 2.60 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 2.60 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.6 | Categories of documents held by the author | ority under its o | control[Se | ection 4(1) | (b) (vi)] | | | |
| 1.6.1 | Categories of documents | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.6.2 | Custodian of documents/categories | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- | 1 | 0 | Category Not Met |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | 09-05-25.pdf | | | |
| 1.7 | Boards, Councils, Committees and other E | Bodies constitu | ted as pai | rt of the Pu | ublic Authority | [Section 4(1) | (b)(viii)] | |
| 1.7.1 | Name of Boards, Council, Committee etc. | Fully Met | 0.96 | 0.96 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 0.48 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.7.2 | Composition | Fully Met | 0.96 | 0.96 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 0.48 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.7.3 | Dates from which constituted | Fully Met | 0.96 | 0.96 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 0 | Category Not Met |
| 1.7.4 | Term/ Tenure | Fully Met | 0.96 | 0.96 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 0 | Category Not Met |
| 1.7.5 | Powers and functions | Fully Met | 0.96 | 0.96 | https://www.ii mshillong.ac.i | | 0 | Category Not Met |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | | |
| 1.7.6 | Whether their meetings are open to the public? | Not Applicable | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.7.7 | Whether the minutes of the meetings are open to the public? | Not Applicable | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.7.8 | Place where the minutes if open to the public are available? | Not Applicable | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.8 | Directory of officers and employees[Section 4 | (1) (b) (ix)] | | | | | | · |
| 1.8.1 | Name and designation | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.8.2 | Telephone , fax and email ID | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.9 | Monthly Remuneration received by officers & | employees in | cluding | system of | | n[Section 4(1) | (b) (x)] | |
| 1.9.1 | List of employees with Gross monthly remuneration | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R | Partially Met | 1.93 | URLs cited by the Public Authority is correct. Category |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | TI-Handbook- 09-05-25.pdf | | | "Partially Met" |
| 1.9.2 | System of compensation as provided in its regulations | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.10 | Name, designation and other particulars of Pu | ıblic Informatio | on Offic | cers[Section | on 4(1) (b) (xvi |)] | | |
| 1.10.1 | Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , (| 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.10.2 | Address, telephone numbers and email ID of each designated official. | Fully Met | 3.85 | 3.85 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | (| 3.85 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.11 | Number of employees against whom discipling | ary action has | been | proposed/ | taken (F No. 1 | /6/2011- IR d | t. 15.4.201 | 3) |
| 1.11.1 | Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.11.2 | (ii) Finalised for minor penalty or major penalty proceedings | Not Applicable | 0 | 0 | empty | Not Met | 0 | Category Not Met |
| 1.12 | Programmes to advance understanding of RT | I(Section 26) | | | | | | |
| 1.12.1 | Educational programmes | Fully Met | 1.92 | 1.92 | https://www.ii | Not Met | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | | Met |
| 1.12.2 | Efforts to encourage public authority to participate in these programmes | eFully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 0.96 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 1.12.3 | Training of CPIO/APIO | Fully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 1.92 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.12.4 | Update & publish guidelines on RTI by the Public Authorities concerned | Fully Met | 1.92 | 1.92 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | 1.92 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 1.13 | Transfer policy and transfer orders[F No. 1/6/2 | 2011- IR dt. 15. | 4.2013] | | | | | |
| 1.13.1 | Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013] | Not Applicable | 0 | 0 | empty | Not Applicable | | Category Not Applicable |
| Total | | | 82 | 81 | | 92 | 67 | |
| 2 | Budget and Programme | | | | | | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| 2.1 | Budget allocated to each agency including all 4(1)(b)(xi)] | plans, prop | osed exp | enditure a | nd reports on | disbursemen | ts made e | etc.[Section |
| 2.1.1 | Total Budget for the public authority | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 5.00 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.1.2 | Budget for each agency and plan & programmes | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 5.00 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.1.3 | Proposed expenditures | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 5.00 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.1.4 | Revised budget for each agency, if any | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | ′ | 5.00 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.1.5 | Report on disbursements made and place where the related reports are available | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i | , | 10.00 | URLs cited by the Public |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | | Auditor Marks | Auditor Remarks/URL |
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| | | | | | n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | | Authority is correct. Category "Fully Met" |
| 2.1.6 | Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed. | Fully Met | 10 | 10.00 | https://www.ii mshillong.ac.i n/tender- notices/ | , | 10.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 2.2 | Foreign and domestic tours(F.No. 1/8/2012- IR | dt. 11.9.2012 | .) | | | | | |
| 2.2.1 | Budget | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 0 | Category Not Met |
| 2.2.2 | Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 0 | Category Not Met |
| 2.3 | Manner of execution of subsidy programme [| Section 4(i)(b) | (xii)] | ' | , | ' | | |
| 2.3.1 | Name of the programme of activity | Fully Met | 6.25 | 6.25 | https://www.ii mshillong.ac.i | Not Applicable | 0 | Category Not Applicable |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Category | Auditor Marks | Auditor Remarks/URL |
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| | | | | | n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | | |
| 2.3.2 | Objective of the programme | Fully Met | 6.25 | 6.25 | | / | eO | Category Not Applicable |
| 2.3.3 | Procedure to avail benefits | Fully Met | 6.25 | 6.25 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 0 | Category Not Applicable |
| 2.3.4 | Duration of the programme/ scheme | Fully Met | 6.25 | 6.25 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 0 | Category Not Applicable |
| 2.3.5 | Physical and financial targets of the programme | Fully Met | 6.25 | 6.25 | | / | eO | Category Not Applicable |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | | Auditor Marks | Auditor Remarks/URL |
|--------|---|----------------|----------|------------------|--|----------------|------------------|----------------------------|
| | | | | | 09-05-25.pdf | | | |
| 2.3.6 | Nature/ scale of subsidy /amount allotted | Fully Met | 6.25 | 6.25 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | e 0 | Category Not Applicable |
| 2.3.7 | Eligibility criteria for grant of subsidy | Fully Met | 6.25 | 6.25 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | | eO | Category Not Applicable |
| 2.3.8 | Details of beneficiaries of subsidy programme (number, profile etc) | Fully Met | 6.25 | 6.25 | | , | eO | Category Not Applicable |
| 2.4 | Discretionary and non-discretionary grants [F | . No. 1/6/2011 | IR dt. 1 | 5.04.2013] | · · · · · · · · · · · · · · · · · · · | | | |
| 2.4.1 | Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions | Not Applicable | | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 2.4.2 | Annual accounts of all legal entities who are provided grants by public authorities | Fully Met | 25 | 25.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | eO | Category Not Applicable |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
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| 2.5 | Particulars of recipients of concessions, perm | its of autho | rizations | | the public au | | | |
| 2.5.1 | Concessions, permits or authorizations granted by public authority | Fully Met | 25 | 25.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | Partially Met | 12.50 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.5.2 | For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations | | 25 | 25.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 12.50 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| 2.6 | CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2 | | | | | | | |
| 2.6.1 | CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament. | , | 50 | 50.00 | https://www.ii mshillong.ac.i n/annual-repo rts- regulations/ | | 25.00 | URLs cited by the Public Authority is correct. Category "Partially Met" |
| Total | | | 275 | 275 | | 200 | 90 | |
| 3 | Publicity and Public interface | | | | | | | |
| 3.1 | Particulars for any arrangement for consultati formulation of policy or implementation there | | • | • | | • | relation to |) the |
| 3.1.1 | Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens | Fully Met | 12.5 | 12.50 | | Not Applicable | e0 | Category Not Applicable |
| 3.1.2 | a) Arrangements for consultation with or | Fully Met | 12.5 | 12.50 | https://www.ii | Not Applicable | e0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | | Auditor Marks | Auditor Remarks/URL |
|--------|--|-----------|-------|------------------|--|---|------------------|----------------------------|
| | representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants | | | | mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | | Applicable |
| 3.1.3 | Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any | Fully Met | 2.78 | 2.78 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 0 | Category Not Applicable |
| 3.1.4 | Public- Private Partnerships (PPP)- Detailed project reports (DPRs) | Fully Met | 2.78 | 2.78 | | 1 | 0 | Category Not Applicable |
| 3.1.5 | Public- Private Partnerships (PPP)- Concession agreements. | Fully Met | 2.78 | 2.78 | | / | 0 | Category Not Applicable |
| 3.1.6 | Public- Private Partnerships (PPP)- Operation and maintenance manuals | Fully Met | 2.78 | 2.78 | | , | 0 | Category Not Applicable |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | | Auditor Marks | Auditor Remarks/URL |
|--------|--|------------------|--------|------------------|--|----------------|------------------|--|
| | | | | | TI-Handbook- 09-05-25.pdf | | | |
| 3.1.7 | Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP | Not Applicable | e0 | 0 | empty | Not Applicable | eO | Category Not Applicable |
| 3.1.8 | Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.9 | Public- Private Partnerships (PPP) -Information relating to outputs and outcomes | Not Applicable | e0 | 0 | empty | Not Applicable | 0 | Category Not Applicable |
| 3.1.10 | Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.) | Not Applicable | e0 | 0 | empty | Not Applicable | eO | Category Not Applicable |
| 3.1.11 | Public- Private Partnerships (PPP) - All payment made under the PPP project | Fully Met | 2.78 | 2.78 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 0 | Category Not Applicable |
| 3.2 | Are the details of policies / decisions, which a | ffect public, in | formed | to them[S | · · · · · · · · · · · · · · · · · · · |)] | | |
| 3.2.1 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year | Not Applicable | | 0 | empty | Not Applicable | eO | Category Not Applicable |
| 3.2.2 | Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process | | eO | 0 | empty | Not Applicable | 0 | Category Not Applicable Category Not Applicable |
| 3.2.3 | Publish all relevant facts while formulating | Not Applicable | 0 | 0 | empty | Not Applicable | 0 | Category Not |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|----------------|----------|------------------|--|---------------------|------------------|---|
| | important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy | | | | | | | Applicable |
| 3.3 | Dissemination of information widely and in su | ch form and r | nanner | which is e | asily accessib | le to the pu | blic [Section | on 4(3)] |
| 3.3.1 | Use of the most effective means of communication - Internet (website) | Fully Met | 50 | 50.00 | https://www.ii mshillong.ac.i n/ | , | 50.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 3.4 | Form of accessibility of information manual/ h | andbook[Sec | tion 4(1 |)(b)] | | | | |
| 3.4.1 | Information manual/handbook available in electronic format | Fully Met | 25 | 25.00 | http://eportal.i mshillong.ac.i n/ | | 25.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 3.4.2 | Information manual/handbook available in printed format | Fully Met | 25 | 25.00 | http://eportal.i mshillong.ac.i n/ | | 25.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 3.5 | Whether information manual/ handbook availa | ble free of co | st or no | t [Section | 4(1)(b)] | | | |
| 3.5.1 | List of materials available Free of cost | Not Applicable | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| 3.5.2 | List of materials available at a reasonable cost of the medium | Not Applicable | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| Total | | | 139 | 139 | | 150 | 100 | |
| 4 | E-Governance | | | | | | | |
| 4.1 | Language in which Information Manual/Handb | ook Available | [F No. | 1/6/2011-IF | R dt. 15.4.2013 |] | | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|----------------|----------|------------------|--|---------------------|------------------|--|
| 4.1.1 | Hindi | Not Met | 9.52 | 0 | empty | Not Met | 0 | Category Not Met |
| 4.1.2 | English | Fully Met | 9.52 | 9.52 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | · | 9.52 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.1.3 | Vernacular/ Local Language | Not Applicabl | e0 | 0 | empty | Not Met | 0 | Category Not Met |
| 4.2 | When was the information Manual/Handbook | ast updated? | [F No. 1 | /6/2011-IR | dt 15.4.2013] | | | |
| 4.2.1 | Last date of Annual updation | Fully Met | 28.57 | 28.57 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | Ţ | 28.57 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.3 | Information available in electronic form[Section | n 4(1)(b)(xiv) |] | | | | | |
| 4.3.1 | Details of information available in electronic form | Fully Met | 9.52 | 9.52 | https://www.ii mshillong.ac.i n/annual-repo rts- regulations/ | | 9.52 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.3.2 | Name/ title of the document/record/ other information | Fully Met | 9.52 | 9.52 | Brochure, Manuals, Newsletter, RTI hand Book etc | Fully Met | 9.52 | URLs cited by the Public Authority is correct. Category "Fully Met" |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|--|----------------|------------|------------------|--|---------------------|------------------|--|
| 4.3.3 | Location where available | Fully Met | 9.52 | 9.52 | https://www.ii mshillong.ac.i n/ | , | 9.52 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4 | Particulars of facilities available to citizen fo | r obtaining in | formatio | n[Section 4 | l(1)(b)(xv)] | | | |
| 4.4.1 | Name & location of the facility | Fully Met | 7.14 | 7.14 | https://www.ii mshillong.ac.i n/faculty- directory/ | • | 7.14 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.2 | Details of information made available | Fully Met | 7.14 | 7.14 | https://www.ii mshillong.ac.i n/about-us/ | • | 7.14 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.3 | Working hours of the facility | Fully Met | 7.14 | 7.14 | http://eportal.i mshillong.ac.i n/ | • | 7.14 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.4.4 | Contact person & contact details (Phone, fax, email) | Fully Met | 7.14 | 7.14 | https://www.ii mshillong.ac.i n/about-us/ | , | 7.14 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5 | Such other information as may be prescribe | d under Secti | on 4(i) (b |)(xvii) | | | | i uny |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|------------------|---|---------------------|------------------|--|
| 4.5.1 | Grievance redressal mechanism | Fully Met | 4.1 | 4.10 | http://eportal.i mshillong.ac.i n/ | | 4.10 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.2 | List of completed schemes/ projects/ Programmes | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i n/sponsored- projects/ | , | 4.10 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.3 | List of schemes/ projects/ programme underway | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i n/sponsored- projects/ | | 4.10 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.4 | Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i n/tender- notices/ | | 4.10 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.5 | Annual Report | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i n/annual-repo rts- regulations/ | | 4.10 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 4.5.6 | Frequently Asked Question (FAQs) | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i | | 4.10 | URLs cited by the Public |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|---------------|------------|------------------|--|---------------------|------------------|--|
| | | | | | n/faqs | | | Authority is correct. Category "Fully Met" |
| 4.5.7 | Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter | Fully Met | 4.1 | 4.10 | https://www.ii mshillong.ac.i n/ | | 0 | Category Not Met |
| 4.6 | Receipt & Disposal of RTI applications & app | eals [F.No 1/ | /6/2011-IR | dt. 15.04.2 | 2013] | | | |
| 4.6.1 | Details of applications received and disposed | Fully Met | 14.29 | 14.29 | https://rtionlin e.gov.in/RTIM IS/NODAL/ind ex.php | | 0 | Category Not Met |
| 4.6.2 | Details of appeals received and orders issued | Fully Met | 14.29 | 14.29 | https://rtionlin e.gov.in/RTIM IS/NODAL/ind ex.php | | 0 | Category Not Met |
| 4.7 | Replies to questions asked in the Parliament | [Section 4(1) | (b)(xvii)] | | | | | |
| 4.7.1 | Details of questions asked and replies given | Fully Met | 28.57 | 28.57 | https://www.ii mshillong.ac.i n/annual-repo rts- regulations/ | | 0 | Category Not Met |
| Total | | | 191 | 181 | | 200 | 120 | |
| 5 | Information as may be prescribed | | -4-ID II | 4= 0 00:0 | | | | |
| 5.1 | Such other information as may be prescribed | - | | | | | | |
| 5.1.1 | Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015 | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- | | 20.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------|---|-----------|-------|------------------|---|---------------------|------------------|--|
| 5.1.2 | Details of third party audit of voluntary disclosure | Fully Mot | 20 | 20.00 | 09-05-25.pdf https://www.ii | Fully Mot | 20.00 | BY IRMRA 21 |
| 5.1.2 | -(a) Dates of audit carried out , (b) Report of the audit carried out | rully Met | 20 | 20.00 | mshillong.ac.i n/wp-content/ uploads/2025/ 02/Audit-Report-Indian_Insti- ute_of_Management_Shillor g.pdf | y o t | 20.00 | Aug, 2024 |
| 5.1.3 | Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | , | 20.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 5.1.4 | Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 0 | Category Not Met |
| 5.1.5 | Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers | Fully Met | 20 | 20.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025/ 05/Revised-R TI-Handbook- 09-05-25.pdf | 1 | 0 | Category Not Met |
| Total | ' | | 100 | 100 | 1 | 100 | 60 | |

| Sr. No | Details of disclosure | Category | Marks | Obtained Mark | Remarks | Auditor Category | Auditor Marks | Auditor Remarks/URL |
|--------------------------------|--|-----------------------------|-----------|------------------|--|---------------------|------------------|--|
| 6 | Information Disclosed on own Initiative | | | IVIAIK | | Category | IVIAINS | remarks/ork |
| 6.1 | Item / information disclosed so that public h | ave minimum | resort to | use of RT | I Act to obtain | informatio | n [Section 4 | 4(2)] |
| 6.1.1 | Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information | Fully Met | 25 | 25.00 | https://www.ii mshillong.ac.i n/wp-content/ uploads/2025, 05/Revised-R TI-Handbook- 09-05-25.pdf | / | 25.00 | URLs cited by the Public Authority is correct. Category "Fully Met" |
| 6.2 | Guidelines for Indian Government Websites | • | - | leased in F | ebruary, 2009 | and includ | ed in the Co | entral |
| | Secretariat Manual of Office Procedures (CS Personnel, Public Grievance and Pensions, | , , . | | of Administ | trative Reform | s and Publi | c Grievanc | |
| 6.2.1 | Personnel, Public Grievance and Pensions, Whether STQC certification obtained and its validity | , , . | | of Administ | https://www.ii mshillong.ac.i | Not Met | c Grievance | |
| | Personnel, Public Grievance and Pensions, Whether STQC certification obtained and its | Govt. Of India | 1) | | https://www.ii mshillong.ac.i | Not Met | | es, Ministry of Category Not Met |
| 6.2.1 6.2.2 Total | Personnel, Public Grievance and Pensions, Whether STQC certification obtained and its validity Does the website show the certificate on the | Govt. Of India Fully Met | 12.5 | 12.50 | https://www.ii mshillong.ac.i n/ https://www.ii mshillong.ac.i | Not Met | 0 | Category Not Met Category Not |