



**INDIAN INSTITUTE OF MANAGEMENT SHILLONG**  
**Umsawli, Shillong- 793018**  
**Meghalaya**

**Phone No: 0364-2308011/8012**

**Email: spo@iimshillong.ac.in**

**ENQUIRY NO: IIMS/S&P/NIQ/25-26/28**

**Dated: 21.10.2025**

**Sub: Notice Inviting Quotation for Minor Repair and Maintenance Works and Nongthymmai Campus**

Offers are invited on behalf of Director, IIM Shillong from registered/ reputed dealer, supplier for tentative requirement of services in sealed cover addressed to the Director, IIM Shillong, Umsawli, Shillong-793018 with the words “ **Quotations for Minor Repair and Maintenance Works and Nongthymmai Campus**” Enquiry No. with due date boldly superscribed on the top of the envelope and the offer be sent by registered cover/ speed post/ dropped in and must reach to The Chief Administrative Officer, Indian Institute of Management Shillong, Umsawli, Shillong-793018 latest by **28 October 2025 by 12:00 noon**.

**(A. Detailed Description and Bill of Quantity)**

| Sl. No | Description of items                                                                                                                                                                                                                                                                                                                                                   | Unit | Total Quantity | Rate incl of Taxes (in Rupees) | Amount incl. of taxes (in Rupees) |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------|--------------------------------|-----------------------------------|
| 1      | Earthwork in excavation by manual means up to a depth of 2m below the existing ground level for foundation trenches of foundations, footings of column/ walls, retaining walls, septic tank etc. including bailing out water where necessary and removal Of surplus earth with all lead and lifts as directed and specified for the following classification of soils. |      |                |                                |                                   |
|        | b) Ordinary rock                                                                                                                                                                                                                                                                                                                                                       | Cu.M | <b>3.75</b>    |                                |                                   |
|        |                                                                                                                                                                                                                                                                                                                                                                        |      |                |                                |                                   |

|   |                                                                                                                                                                                                                                                                 |      |             |  |  |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------|--|--|
| 2 | Providing brick soling in foundation and under floor with stone/ best quality picked jhama brick, sand packed and laid to level and in panel after preparing the subgrade as directed including all labour and materials and if necessary dewatering, complete. |      |             |  |  |
|   | (d) Stone soling of thickness 150mm.                                                                                                                                                                                                                            | Sq.M | <b>5.00</b> |  |  |
|   |                                                                                                                                                                                                                                                                 |      |             |  |  |
| 3 | Plain cement concrete works in foundation bed for footing steps, walls, brick works etc below plinth level as directed and specified including dewatering if necessary, and curing complete (shuttering where necessary shall be measured and paid separately). |      |             |  |  |
|   | b) 1 :3:6 (1 Cement: 3 coarse sand: 6 graded stone aggregate 20 mm nominal size)                                                                                                                                                                                | Sq.M | <b>0.75</b> |  |  |
|   |                                                                                                                                                                                                                                                                 |      |             |  |  |
| 4 | Providing and laying in position specified grade of reinforced cement concrete, excluding the cost Of centerjng, shuttering, finishing and reinforcement- All work up to plinth level:                                                                          |      |             |  |  |
|   | a) M15 or Prop.1 :2:4 (1 cement: 2 coarse sand: 4 graded stone aggregate 20 mm nominal size)                                                                                                                                                                    | Sq.M | <b>0.75</b> |  |  |
|   |                                                                                                                                                                                                                                                                 |      |             |  |  |
| 5 | Earthwork in filling (excluding rock) in trenches, plinth, sides of foundation etc in layers not exceeding 20 cm thick including breaking Of clods, consolidating each layer by ramming and watering, lead up to 50 in and lift up to 1.5 in .                  |      |             |  |  |
|   | a With available excavated earth                                                                                                                                                                                                                                | Cu.M | <b>0.81</b> |  |  |
|   |                                                                                                                                                                                                                                                                 |      |             |  |  |

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |               |  |  |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------------|--|--|
| 6 | Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Kg    | <b>643.70</b> |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |               |  |  |
| 7 | Providing and fixing pre-coated galvanised iron profile sheets (size, shape and pitch Of corrugation as approved by Engineer-in-charge) 0.50 mm(+0.05 a/o) total coated thickness with zinc coating 120 grams per sqm as per Is:277, in 240 Mpa steel grade, 5-7 microns epoxy primer on both side Of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film Of 25 microns minimum to avoid scratches during transportation and should be supplied insingle length up to 12 mcter or as desired by Engineer-incharge. The sheet shall be fixed using selfdrilling/ selftapping screws of size (5.5x55 mm) with EPDM seal, complete up to any pitch in horizontav vertical or ciirved surfaces, excluding the cost of purlins. rafters and trusses and including cutting to size and shape wherever required. | Sq.m. | <b>82.22</b>  |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |               |  |  |
| 8 | 13.50 Applying priming coat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       |               |  |  |
|   | 13.50.3 With ready mixed red oxide zinc chromate primer of approved brand and manufacture on steel galvanised iron/ steel works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sq.M  | <b>33.84</b>  |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |               |  |  |
| 9 | Painting with synthetic enamel paint of approved brand and manufacture to give an even shade:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |       |               |  |  |
|   | New work (two or more coats)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Sq.M  | <b>33.84</b>  |  |  |
|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |       |               |  |  |

|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------|--|--|
| 10 | Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings. This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge. |      |        |  |  |
|    | (v) 40 mm nominal outer diameter pipes                                                                                                                                                                                                                                                                                                             | Rm   | 120.00 |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | (iv) 32 mm nominal outer diameter pipes                                                                                                                                                                                                                                                                                                            | Rm   | 96.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | (iii) 25 mm nominal outer diameter pipes                                                                                                                                                                                                                                                                                                           | Rm   | 64.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | (ii) 20 mm nominal outer diameter pipes                                                                                                                                                                                                                                                                                                            | Rm   | 40.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | (i) 15 mm nominal outer diameter pipes                                                                                                                                                                                                                                                                                                             | Rm   | 40.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
| 11 | Providing and fixing ball valve (brass) Of approved quality, High or low pressure, with plastic floats complete:                                                                                                                                                                                                                                   |      |        |  |  |
|    | a. 15 mm nominal bore                                                                                                                                                                                                                                                                                                                              | each | 10.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | b. 20 mm nominal bore                                                                                                                                                                                                                                                                                                                              | Each | 10.00  |  |  |
|    |                                                                                                                                                                                                                                                                                                                                                    |      |        |  |  |
|    | c. 25 mm nominal bore                                                                                                                                                                                                                                                                                                                              | Each | 10.00  |  |  |
| 12 | <b>Total Amount (Rs)</b>                                                                                                                                                                                                                                                                                                                           |      |        |  |  |

**The above mentioned rates is inclusive of all taxes.**

## **Terms and Conditions**

1. No counter proposal is acceptable and conditional/late quotes are liable to be rejected.
2. Bidders are required to submit copies of PAN, GST, Trading License and copies of work orders of similar works carried out.
3. It will be the prerogative of the Institute to place the supply order for the whole lot/item or in piecemeal basis depending upon the requirement of the Institute. The Institute shall have the right to reject any tender without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item (according to our specification) should be quoted against the item.
4. Stores will be accepted subject to the verification and inspection by the competent authority.
5. Time schedule of completion is within **45 days** from receipt of supply order or else deduction on gross bill @0.5% per week or part thereof will be made as liquidated damages/ delay in supply subject to maximum of 10% of the value of the delayed supplies.
6. Bills should be submitted in quadruplicate along with a receipted copy of challan duly endorsed in the desk of the of the Receiving section of the Institute.
7. Payment of the approved vendor for supply of items at IIM Shillong shall be made through cheque or electronic clearing system. In case of cheque, the same will be dispatched registered post and postal charges shall be deducted from their bills.
8. The Institute reserves the right to reject any tender or all tender without any reason.
9. Director, IIM Shillong or his authorized representatives shall be the final authority in setting all disputes and decision will be binding on all concerned.

Sd/-  
**Senior Manager (Stores)**  
**IIM Shillong**