



INDIAN INSTITUTE OF MANAGEMENT SHILLONG

East Khasi Hills, Umsawli Shillong- 793018

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ENQUIRY NO: IIMS/S&P/NIQ/25-26/055

Dated: 03 March 2026

Subject: Notice Inviting Quotation for Rate contract for Various Medicines & consumables required in IIM Shillong.

Quotations are invited on behalf of Director IIM Shillong from registered/ reputed dealer/supplier for tentative requirement of goods/services as per Terms & Conditions mentioned therein **in two packetsystem in two separate sealed covers duly marked “Techno-Commercial Bid” and “Price/ Finance Bid”, placed in another sealed cover/envelope.** The Quotation as per format given below are to be submitted in **Sealed Envelope**, addressed to the Chief Administrative Officer, IIM Shillong with the words **“Quotation for Rate contract for Various Medicines & consumables required in IIM Shillong”, with due date boldly superscripted on the top of the envelope.** The offers are to be sent by Speed Post/ Registered Post/ By Hand/Drop in Tender/Quotation Box **on or before 10.03.2026 by 03:00pm.**

Format for Quotation Submission: Kindly provide the rate and other details as per attached Annexures I and II.

Delivery/Supply Time: Required Items should be delivered within 10 Days of providing work order.

Rate validity: Quoted Rates should be valid for 6 months from the NIQ submission date

Terms and Conditions

1. This is Notice Inviting Quotation (NIQ) only hence does not bind the Institute in any commitment to place order to any vendor.
2. Tender should be addressed to the Chief Administrative Officer, IIM Shillong. The offers are to be sent by Speed Post/ Registered Post/ By Hand/Drop in Tender/Quotation Box **on or before 06.08.2025 by 03:00 pm** under sealed cover failing which the quotation shall be rejected. Terms and conditions for supply should invariably be indicated otherwise would be taken on its face value. The rates may be quoted on separate sheets failing which the tender(s) will be rejected.
3. The Institute shall have the right to reject any quotation without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item according to Institute approved specification should be quoted against the item.

4. No counter proposal is acceptable to us and conditional/late tenders are liable to be rejected.

Quotation should invariably be submitted in two bid system containing two parts as detailed below:

Part-I: - techno-commercial bid (Annexure- I) in one sealed cover. Part-II:

- Price bid/Financial bid (annexure-II) in one sealed cover.

Both the sealed envelopes should then be put in outer cover indicating thereon:

i) Reference No. of the Quotation: _____

ii) Tender regarding: _____

iii) Due date for submission of the tender: _____

iv) Name and Address of the firm: _____

Please note that prices should not be indicated in the techno-commercial bid. The pre-qualification documents as required should invariably be accompanied with the techno-commercial bid.

Note: Offers submitted without following two-packet system procedure as mentioned above would be summarily rejected.

5. Vendors/Suppliers/ Contractor are required to submit copies of valid GST and PAN Registration with all associated spec. sheets and brochures in the Techno-Commercial Bid.
6. The Quotation should be submitted **as per the format given on Official Letter Head** of the vendor indicating GST No. & PAN. The Quotation submitted should be signed, seal of vendor affixed with date. The rate quoted should be Carriage and Insurance Paid (CIP) at Central Store IIM Shillong.
7. **It will be the prerogative of the Institute to place the supply order for the whole lot or in staggered manner depending upon the requirement of the Institute.**
8. The bidder must hold a valid Drug License issued by the respective State Licensing Authority or Central Licensing Approving Authority, wherever applicable.
9. The Institute shall have the right to reject any quotation without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item according to Institute approved specification should be quoted against the item.
10. Quotation will be accepted subject to the verification and inspection by competent authority of IIM Shillong.
11. Quotation will only be entertained when received within the stipulated date and time mentioned in the NIQ.
12. Validity of Quotation, Rate, GST & Delivery Period must be mentioned clearly in the quotation.
13. The NIQ queries (if any) should only be e-mailed on srmgr.stores@iimshillong.ac.in.

Sd/-
Sr. Mgr (Stores)
IIM Shillong

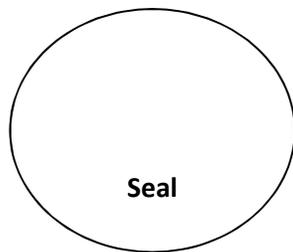
(To be provided on letter head of the firm)

Technical Bid format (Packet 1)**BIDDER's DETAILS**

Name of the Firm/Agency		
Full address with Pin code, Telephone No/Mobile No.		
Authorized Signatory Details		
Name		
Designation		
Telephone/ Mobile no.:		
Email id:		
a. GSTIN: (Copy to be attached)		
b. PAN: (Copy to be attached)		
c. Drug License (if any)		
Bank Details (Please attached a copy of cancelled cheque)	Account Number	
	IFSC Code	
	Bank Name	
	Branch Name	
Acceptance of T&C mentioned in the NIQ Accepted/ Not accepted		
Remarks (if any)		

Date:

Place:



Authorized Signatory

Name:

Contact No.:

Financial quote Format (Packet 2)

Vendor/Company Name

Sr. No.	Medicine Name	Salt Composition	A/U	Required Number	Offered Medicine Name	Offered Medicine Brand	MRP (per unit i.e. strip/bottle /tube etc.)	Offered Rate (per unit)	GST %	Offered Rate (including all taxes)	Remarks (in the case of Tablets kindly mention the quantity of tabs in one strip)
Kindly provide the rate of the various mentioned medicines in Annexure II.											

1. The medicine supplied should be of latest manufacturing date not earlier than 12 months from the date of supply.
2. Expiry date of the medicine should be minimum of 2 year from the date of supply.
3. It will be the prerogative of the Institute to place the supply order in staggered manner depending upon the requirement. Only institute approved specification should be supplied.
4. The rates shall be valid for 180 days from the date of this order.

Signature and Seal of Bidder

Date:

LIST OF MEDICINES

Sr No	MEDICINE NAME	SALT COMPOSITION	A/U	TOTAL INDENT
1	TAB.OFLOX-OZ	Ofloxacin (200mg) + Ornidazole (500mg)	TAB	300
2	TAB.AMOXYCLAV 625 MG	Amoxicillin (500mg) + Clavulanic Acid (125mg)	TAB	2000
3	TAB. AZEE	Azithromycin (500mg)	TAB	1500
4	TAB. ZERODOL-SP / SIGNOFLAM	Aceclofenac (100mg)+ Paracetamol (325 mg) + Serratiopeptidase (15 mg)	TAB	800
5	TAB. ZERODOL - MR / AXCLOCLIDE- MR	Aceclofenac (100mg) + Tizanidine (2mg) / Aceclofenac (100mg) + Paracetamol (325mg), Chlorzoxazone (250mg)	TAB	500
6	TAB. VOVERAN -SR	Diclofenac (100mg)	TAB	50
7	TAB. SARIDON	Paracetamol (250 mg) + Propyphenazone (150 mg)+ Caffeine I.P.(50 mg)	TAB	450
8	TAB. ZERODOL-P	Aceclofenac (100mg) + Paracetamol (325mg)	TAB	600
9	TAB.DROTIN DS	Drotaverine (80mg)	TAB	300
10	REFRESH TEARS EYE DROPS / FLOGEL LUBRICATING EYE DROPS / MAXMOIST EYE DROPS	Carboxymethylcellulose (0.5% w/v) / Sodium Hyaluronate (0.1%w/v + D-Panthenol (5% w/v)	BOTTLE/ PIECE	150
11	TAB.PANTOP	Pantoprazole (40mg)	TAB	3000
12	SYP SUCRALFATE/ SYP SUCRAFIL O/ SYP MUCAINE GEL / SYP SUCMOR-0	Sucralfate 1gm + Oxetacaine 20mg / Oxetacaine (10 mg/ 5ml) + Aluminium Hydroxide (0.291 gm/5ml) + Milk of Magnesia (98 mg/5ml)	BOTTLE/ PIECE	100
13	TAB. DIGENE	Aluminium Hydroxide (300 mg) + Magnesium Aluminum Silicate (50mg)+ Manesium Hydroxide (25mg)+ Simethicone (25mg)	TAB	500
14	TAB. EMESET MD	Ondansetron (4mg)- Mouth Dissolving	TAB	100

15	TAB. ALLEGRA 180 MG / TAB. FEXOCAD-180	Fexofenadine (180mg)	TAB	500
16	TAB. ONCET CF / SUMO COLD / FLUCOLD / OKACET CF	Cetirizine (5mg) + Paracetamol (500mg) + Phenylephrine (10mg)	TAB	2000
17	NASIVION SPRAY / OTRIVIN NASAL SPRAY	Oxymetazoline Hydrochloride Nasal solution 0.05%	BOTTLE/ PIECE	50
18	SURFRAZ SN	Beclometasone (0.025% w/w) + Neomycin (3500u/1g) + Clotrimazole (1% w/w) Ointment	TUBE/ PIECE	20
19	BETADINE OINTMENT	Povidone Iodine (10% w/w) ointment - 20 gms	TUBE/ PIECE	80
20	T- BACT OINTMENT	Mupirocin (2% w/w) ointment	TUBE/ PIECE	150
21	SILVEREX OINTMENT	Silver Nitrate Gel (0.2%) ointment	TUBE/ PIECE	60
22	REXIDIN-M-FORTE GEL	Lidocaine (2% w/w) + Chlorhexidine Gluconate (1% w/w) + Metronidazole (1% w/w) oral gel	TUBE/ PIECE	50
23	TAB SHELICAL HD / TAB. CALCIMAX K2	Calcium Carbonate (1250mg)+ Elemental Calcium (500mg)+Vitamin D3 (500IU)	TAB	600
24	TAB. A TO Z / FORTBERRY	Multivitamin , Multiminerals , Antioxidants ,& Methycobalamine	TAB	2000
25	TAB. NEUROBION FORTE / BECOSULE CAPSULES	Vitamin B complex	TAB	1200
26	BETADINE GARGLE - 100ml	Povidone Iodine (2% w/v) - 100 ML	BOTTLE/ PIECE	150
27	TAB. CALPOL / PARACIP/ DOLO 650 MG	Paracetamol (650mg)	TAB	2100
28	VOLINI GEL / OMNI GEL / MOOV GEL / ZERODOL GEL / ARK GEL /FITXTRA GEL	Diclofenac, Capsaicin, Methyl Salicylate and Menthol (Pain Relief Gel)	TUBE/ PIECE	150
29	TAB.KETOROLAC DT	Ketorolac Tromethamine Dispersible Tablets (10mg)	TAB	150
30	BETADINE SOLUTION - 100ml	Povidone Iodine (10% w/v) - 100 ML	BOTTLE / PIECE	50
31	INJ.TT	Tetanus Toxoid	AMPULE /PIECE	100
32	INJ.DICLO	Diclofenac (75mg)	AMPULE /PIECE	20

33	INJ.PANTOP	Pantoprazole (40mg)	VIAL / PIECE	20
34	INJ.DROTIN	Drotaverine (40mg) / 2ml	AMPULE /PIECE	6
35	BACTIGRAS / SURECHLOR DRESSING 10 cm x 10 cm	Soft Paraffin BP, 0.5% w/w Chlorhexidine Acetate BP.	PACKET / POUCHES	10/100
36	TAB.DULCOFLEX / GERBISA	Bisacodyl (5mg)	TAB	70
37	COFILLS / STREPSILS / VICKS LOZENGES	Amylmetacresol + 2,4-Dichlorobenzyl alcohol	PIECE	3000
38	HANSAPLAST BANDAID / DETTOL BANDAID	Antiseptic Washproof Medicated Bandaid	PIECE	1000
39	GAUZE BANDAGING ROLLS - 15 cm x 4 m	white surgical cotton bandage	ROLL	10
40	DISPOVAN SYRINGE - 10 ml	Dispovan single use syringe	PIECE	30
41	IV DRIP SET	I/V set	PIECE	50
42	DETTOL	Sanitisation solution- 60 ml	PIECE	55
43	INJ. PARACETAMOL INFUSION 1G (100ML)	Paracetamol 1000 mcg (1g / 100 ml)	INFUSION / PIECE	50
44	TAB. CALPOL - 500 MG / DOLO 500MG	Paracetamol - 500 mg	TAB	1200
45	TAB. STEMETIL MD (5 MG)	Prochlorperazine Maleate Mouth Dissolving (5 mg)	TAB	60
46	KARVOL PLUS INHALATION	Camphor , Menthol , Eucalyptol , Chlorothymol , Terpeneol Soft gelatin capsules	TAB	1200
47	TAB. VERTIN 8 MG	Betahistine (8mg)	TAB	60
48	TAB. LEVORID/ OKACET/ TECZINE	Levocetirizine (5mg)	TAB	200
49	TAB.MONTAIR LC	Levocetirizine (5mg) + Montelukast (10mg)	TAB	500
50	TAB BIFILAC / VIZYLAC/COLONISE FORTE/TAB CYRAFLOR /FLORIZAC BV	Pre & Probiotics tablet	TAB	1500
51	TAB. NITROFURANTOIN 100 MG	Nitrofurantoin (100 mg)	TAB	250
52	TAB. SINGLOFLAM TH4	Thiocolchicoside (4mg) + Acelofenac (100mg) + Paracetamol (325mg)	TAB	200
53	ORS SACHET- 23gm	Oral Rehydrating Salts IP 23gm	SACHETS /PIECE	600

54	DISPOVAN SYRINGE -2 ml / 2.5 ml	Dispovan single use syringe-2ml/ 2.5ml	PIECE	100
55	TAB. LIMCEE	Vitamin C - 500 mg	TAB	2500
56	TAB. CETRIZINE	Cetirizine 10 mg	TAB	600
57	MANUAL BP APPARATUS - EXTRA LONG XXL ARM SIZE	Manual BP Apparatus (Adult 32-44 cm)	PIECE	1
58	UNSTERILE GLOVES	Unsterile Gloves	BOX/PIECE	13BOX/1300 PIECE
59	TAB. NAXDOM - 500 mg	Naproxen (500 mg) + Domeperidone (10 mg)	TAB	300
60	TAB. URISPAS - 200 mg	Flavoxate (200 mg)	TAB	120
61	COTTON ROLL - LARGE	Cotton Roll - Large	ROLL	6
62	URIKIND KM SACHETS	Sodium Magnesium citrate , D-Mannose with cranberry extract sachets	SACHETS/ PIECE	250
63	TAB M- SOLVIN	Ambroxol 30 mg + Guaifenesin 100 mg + Terbutaline 2.5 mg	TAB	2000
64	MOXIFLOXACIN EYE DROPS	Moxifloxacin (0.5 % w/v)	PIECE	10
65	TAB CHYMORAL FORTE	<u>Trypsin Chymotrypsin (100000AU)</u>	TAB	400
66	TAB MONDESLOR	Desloratadine 5 mg + Montelukast 10 mg	TAB	500
67	TAB AVOMINE	Promethazine 25 mg	TAB	150
68	MOXIFLOXACIN / MOXIZEL EYE OINTMENT	Moxifloxacin (0.5 % w/w)	PIECE	15
69	TAB RIFAX 400 MG / RIFAGUT 550 MG	Rifaximin 400 mg / Rifaximin 550 mg	TAB	250
70	TAB. DISPRIN EFFERVERSCENT	Aspirin (acetylsalicylic acid -325 mg)	TAB	50
71	INJ.AUGMENTIN 1.2 G	Amoxicillin (1000mg)+Clavulanic Acid (200mg)	VIAL/ PIECE	6
72	TAB.FLAGYL 400 MG	Metrodazole (400mg)	TAB	300
73	MEGAHEAL OINTMENT - 50g	Amorphous hydrogel wound dressing with colloidal silver	TUBE/ PIECE	20
74	TAB.EVION LC	Levocarnitine (150mg)+Vitamin E (200mg)	TAB	150
75	ACCU CHECK ACTIVE GLUCOMETER MACHINE	Glucometer Accu check Active machine - REF NO - 07444141022	PIECE	2
76	TAB. CLONAZEPAM MD 0.25 / MELZAP MD 0.25	Clonazepam Tablet 0.25mg	TAB	30

77	NASAL PRONGS	Nasal Prongs	PIECE	3
78	ISOPROPYL ALCOHOL 70%- 1 litre	Rubbing Alcohol- 1 Litre	BOTTLE/ PIECE	7
79	DRESSING DRUM (MEDIUM) 9"INCH X 9"INCH	Small	PIECE	2
80	INJ ADRENALINE	Adrenaline Injection 1mg	AMPULE/PIECE	10
81	INJ DEXA	Dexamethasone Sodium Phosphate Injection IP 4mg	VIAL/ PIECE	10
82	INJ DERIPHYLINE	Injection of Etofylline And Theophylline 2ml	AMPULE/PIECE	10
83	INJ TRANEXA	Tranexamic Acid Injection IP 500mg/5ml	AMPULE/PIECE	10
84	INJ. RANTAC -150 mg/2ml	Inj Ranitidine 150 mg/2ml	AMPULE/PIECE	20
85	LITTMANN STETHOSCOPE CLASSIC III	3M Littmann Sthetoscope	PIECE	2
86	ADULT RESUSCITATION KIT	Resuscitation Kit Adult	PIECE	2
87	BIOMEDICAL WASTE DISPOSABLE BAGS - BLACK	Size - 60 Litres - in kg	PACKET	10kg
88	BIOMEDICAL WASTE DISPOSABLE BAGS - RED	Size - 60 Litres - in kg	PACKET	10kg
89	BIOMEDICAL WASTE DISPOSABLE BAGS- YELLOW	Size - 60 Litres - in kg	PACKET	10kg
90	BIOMEDICAL WASTE DISPOSABLE BAGS- BLUE	Size - 60 Litres - in kg	PACKET	10kg
91	PERMETHRIN LOTION	Permethrin lotion 5% w/v	PIECE	5
92	PERMETHRIN SOAP	Permethrin soap 75gm	PIECE	5
93	TAB ACYLOVIR	Acyclovir 800mg	TAB	20
94	CANDID LOTION	Clotrimazole 30 ml	PIECE	6
95	ALEX LOZENGES	Dextromethorphan Hydrobromide Loenges	TAB	300
96	TAB . METRONIDAZOLE 200MG	Metronidazole 200mg	TAB	100
97	TAB BONBERRY-60K CHEWABLE / DV 60K	Cholecalciferol 60,000 I.U	TAB	100
98	TAB KOFFSIN-DMR	Dextromethorphan Hydrobromide 15 mg, Cetrizine Dihydrochloride 5 mg Phenylephrine HCL 10 mg,	TAB	2000

		Ambroxol HCL 30 mg ,Guaiphenesin 100 mg		
99	FLORIZAC SACHET / ECORNORM	Pre & Probiotics Sachets	SACHET/PIECE	150
100	MUCOPAIN GEL	Benzocaine Gel -Benzocaine (20 % w/w)	PIECE	100
101	GENXCEL EAR DROPS / LCB EAR DROPS	Gentamycin,Clotrimazole, Lignocaine HCL & Beclomethasone Dipropionate Ear Drops	BOTTLE/ PIECE	10
102	INDUSTRIAL RUBBER GLOVES LATEX	Industrial Rubber Gloves-FREE SIZE	PIECE	15
103	BATTERY 2X1.5 V AA(FLEXI BELL)	Battery 2 x 1.5 V AA	PIECE	7
104	STEAM VAPOURIZER MACHINE /STEAM INHALER/ Dr ODIN VAPORIZER	Steam vapourizer machine	PIECE	2
105	GLUCOMETER BATTERY(MICRO LITHIUM CELL) CR2032 3V	Glucometer Accu check Active(Battery)	PIECE	10
106	DIGITAL WEIGHT MACHINE /WEIGHING SCALE	Digital Weight machine with maximum tolerated weight limit of 150kg	PIECE	2
107	TAB INZICAST -AM	Levocetirizine Dihydrochloride 5mg, + Montelukast 10mg & + Ambroxol(SR) 75mg	TAB	1500
108	AMPULE CUTTER		PIECE	2
109	TAB CETIL 500MG	Cefuroxime 500mg	TAB	100
110	FUCIDIN OINTMENT	Fusidic acid (2% w/w)	PIECE	15
111	TENOVATE CREAM	Clobetosome (0.05% w/w)	PIECE	25
112	CANDID MOUTH PAINT	Clotrimazole (1% w/v)	PIECE	150
113	TAB OKASET COLD TOTAL / CHESTON COLD TOTAL / ALLERCET COLD TOTAL	Levocetirizine Dihydrochloride (5mg), Phenylephrine Hydrochloride(10mg) and Paracetamol tab(500mg)	TAB	500
114	TAB TAXIM - OF	Cefixime 200 mg + Ofloxacin 200 mg	TAB	300
115	VOLINI SPRAY / OMNI GEL SPRAY / MOOV SPRAY	Diclofenac, Capsaicin, Methyl Salicylate and Menthol (Pain Relief Spray)	PIECE	50
116	TAB PULMOCLEAR	Acebrophylline (100 mg) + Acetylcysteine 650 mg	TAB	200