



INDIAN INSTITUTE OF MANAGEMENT SHILLONG
UMSAWLI, SHILLONG: 793018
MEGHALAYA

Fax No: 0364-2230041

www.iimshillong.ac.in

ENQUIRY NO: IIMS/S&P/NIQ/26-27/015

Dated: 03.08.2026

Sub: Notice Inviting Quotations for SITC work of Standby circuits of Administrative Building (A & C Block) Electrical Panels

Offers are invited on behalf of Director, IIM Shillong from registered/ reputed dealer, supplier for tentative requirement of services addressed to the Director, IIM Shillong, Umsawli, Shillong-793018 with the subject ***“Quotations for Renewal of Zoom License”*** Enquiry No. with due date and the offer to be sent by E-mail to srmgr.stores@iimshillong.ac.in latest by 10 August 2026 by 03:00 pm.

(Detailed Description)

Renewal of Zoom License

Sl. No.	Description of Items	Qty	Unit	Rate (Rs.)	Total (Rs.)
1	Zoom Education ZM-EDU-20-NH-1Y – Education Annual	30	Nos.		
2	Large Meeting Room – NH PAR1-LMR-500-NH1Y – Large Meeting 500 - NH 1 Year Prepay	2	Nos.		
Total (Rs.)					
GST (Rs.)					
Grand Total (Rs.)					

The above mentioned rates is inclusive of all taxes.

Terms and Conditions:

1. No counter proposal is acceptable and conditional/late quotes are liable to be rejected.

2. Vendors/Suppliers are required to submit copies of GST Registration, PAN, and copies of work orders of similar works carried out in the quote.
3. It will be the prerogative of the Institute to place the supply order for the whole lot/item or in piecemeal basis depending upon the requirement of the Institute. The Institute shall have the right to reject any tender without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item (according to our specification) should be quoted against the item.
4. The Institute reserves the right to increase or decrease the quantity to be ordered up to 25% of the bid quantity at the time of placing the order. The Institute also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
5. Validity of quoted rates is for a period of 60 days.
6. Time schedule of delivery is within 30 days of receipt of supply order or else deduction on gross bill @0.5% per week or part thereof will be made as liquidated damages/delay in supply subject to maximum of 10% of the value of the delayed supplies.
7. Insurance during transit to be borne by the Vendor/Supplier/Contractor inclusive of handling within the Institute premises till the completion of final Inspection and acceptance.
8. Bills should be submitted in quadruplicate along with a receipted copy of challan duly endorsed in the desk of the Receiving section of the Institute.
9. Payment of the approved vendor for supply of items at IIM Shillong shall be made through cheque or electronic clearing system. In case of cheque, the same will be dispatched by registered post and postal charges shall be deducted from their bills. No advance payment will be made.
10. The Institute reserves the right to reject any tender or all tenders without assigning any reason.
11. Director, IIM Shillong or his authorized representatives shall be the final authority in settling all disputes and the decision will be binding on all concerned.

Sd/-
Senior Manger Stores
IIM Shillong