INDIAN INSTITUTE OF MANAGEMENT SHILLONG
Umsawli, Shillong- 793018
Meghalaya

Phone No: 0364-2308011/8012 **Email: srmgr.stores@iimshillong.ac.in**

ENQUIRY NO: IIMS/S&P/NIQ/26-27/027 **Dated: 26.10.2026**

Sub: Notice Inviting Quotation for Festival lighting decorations at Umsawli and Nongthymmai Campus

Offers are invited on behalf of Director, IIM Shillong from registered/ reputed dealer, supplier for tentative requirement of services in sealed cover addressed to the Director, IIM Shillong, Umsawli, Shillong-793018 with the words **" Quotations for Festival Lighting Decorations at Umsawli and Nongthymmai Campus"** Enquiry No. with due date boldly superscribed on the top of the envelope and the offer be sent by email to srmgr.stores@iimshillong.ac.in or by registered cover/ speed post/ dropped in and must reach to The Chief Administrative Officer, Indian Institute of Management Shillong, Umsawli, Shillong-793018 latest by 02 Nov 2026 by 12:00 noon.

(Detailed Description)

Sl. NO	Description	Unit	Qnty.	Rate (Rs.)	Amount (Rs.)
1	Hiring, fitting, testing of 8mm size bright Warm White/ White/ Purple LED Rice Decorative/ fairy string lights with standard length of 25M each including dismantling, transportation etc. complete on surface of wall, hanging from roof or placing on trees etc. complete for 6 event days.	Set			
	Hostel-I		230		
	Hostel-II		150		
	Hostel-III		150		
	IPM Hostel (Type-II- 2 Blocks)		50		
	Academic Building		160		
	Main Gate Area		100		
	New IPM Hostel Block		60		
	Director's Residence		60		

	New Guest House		50		
	Nongthymmai Campus Hostels		150		
	Total sets		**1160**		
2	Hiring, fitting, testing of 60W LED PAR multicolour lights including dismantling, transportation etc. complete for focusing on wall etc. complete for Admin Building, Main Gate & Dr.APJ Building for 6 event days.	Each	70		
3	Main & distribution wiring for the above lighting with FRLS copper wires of suitable conductor size including fitting, fixing & testing along with MCBs, Sockets etc. and dismantling at the end of usage complete.	L/s. Set	1		
4	Maintenance and guarding of the above installations with licensed Electricians for total 6 event days.	Each/ 6 Days	2		
	Total (Rs.)				
	GST (18%)				
	Grand Total Amount (Rs.)				
	Rounded Off (Rs.)				

The above mentioned rates is inclusive of all taxes.

Terms and Conditions:

1. No counter proposal is acceptable and conditional/late quotes are liable to be rejected.

2. Bidders will have to submit proof of similar work orders executed in the last three years. Copies of GST, PAN etc is to be attached along with the quote.

3. It will be the prerogative of the Institute to place the supply order for the whole lot/item or in piecemeal basis depending upon the requirement of the Institute. The Institute shall have the right to reject any tender without assigning any reason thereof. No correspondence will be entertained in this regard. Only one best quality item (according to our specification) should be quoted against the item.

4. Stores will be accepted subject to the verification and inspection by the competent authority.

5. Time schedule of delivery is within **07 days** of receipt of supply order or else deduction on gross bill @0.5% per week or part thereof will be made as liquidated damages/ delay in supply subject to maximum of 10% of the value of the delayed supplies.

6. Bills should be submitted in quadruplicate along with a receipted copy of challan duly endorsed in the desk of the of the Receiving section of the Institute.

7. Payment of the approved vendor for supply of items at IIM Shillong shall be made through cheque or electronic clearing system. In case of cheque, the same will be dispatched registered post and postal charges shall be deducted from their bills.

8. The Institute reserves the right to reject any tender or all tender without any reason.

9. Director, IIM Shillong or his authorized representatives shall be the final authority in setting all disputes and decision will be binding on all concerned.

Sd/-
Senior Manager (Stores)
IIM Shillong